



Adorers of the Blood of Christ  
 U.S. Region Mission Center  
 4233 Sulphur Avenue  
 St. Louis, Missouri 63109  
 314-351-6294



## 2021 PAY SCHEDULE

-  ASC HOLIDAYS
-  PAY DATES

# 2021

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28							28	29	30	31			
31																				
APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1			1	2	3	4	5	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			
							30	31												
JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3											1	2	3	4
4	5	6	7	8	9	10	1	2	3	4	5	6	7	5	6	7	8	9	10	11
11	12	13	14	15	16	17	8	9	10	11	12	13	14	12	13	14	15	16	17	18
18	19	20	21	22	23	24	15	16	17	18	19	20	21	19	20	21	22	23	24	25
25	26	27	28	29	30	31	22	23	24	25	26	27	28	26	27	28	29	30		
							29	30	31											
OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2					4	5	6				1	2	3	4
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
31																				



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Bi-Weekly pay covers the previous two weeks through the Saturday before the pay dates listed on the other side. Dates listed reflect usual direct deposit pay dates.

U. S. Public Holidays or Bank Holidays may delay this payroll schedule and direct deposits.

As you know, you may register on-line to access your earnings statements.

**Please note:** In 2021, June 3 and September 9 paydates include a holiday in those weeks. Required payroll information is needed as soon as possible, and no later than 9:30am on June 1, 2021 and September 7, 2021.

#### **HOLIDAY PAY**

For co-workers who do not usually work on a weekend: when a holiday falls on Saturday, it is observed on the preceding Friday; when a holiday falls on Sunday, it is observed on the following Monday.

For non-exempt co-workers who usually work on a weekend and/or who are requested to work on a holiday that falls on the weekend: pay is 1.5 the regular hourly rate and shift differential (if applicable) for hours worked.

Third shift work that starts on a holiday date will be paid for all hours worked, as noted above.

To ensure timely pay, Center Administration Offices will send correctly completed payroll information to Kathy Renner, Payroll Coordinator in the St. Louis Finance Office, as soon as possible, for each pay period.

Corrections or changes to payroll information received after the end of one payroll preparation will be included in the subsequent payroll.

Questions about payroll may be addressed to Center Administration Office co-workers, or to the ASC Director of Human Resources at 314-351-6294 x 121.